**Camso remove unreferenced files**



Version V1.0

**SUBMITTED BY**

**ITC INFOTECH INDIA LTD**

**Reviewed and Accepted by**

**Project/Program Manager Project Manager**



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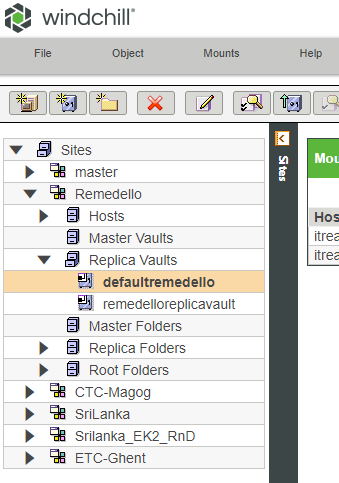
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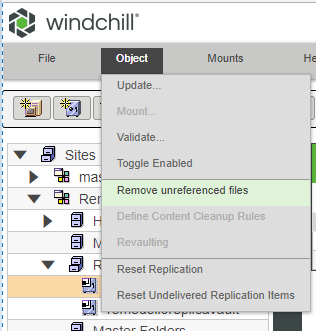
# Preface

The purpose of this document is to describe deployment process for removing unreferenced files.

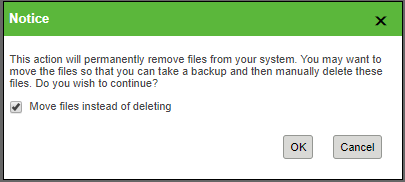
1. Go to Site🡪 Utilities🡪 File Server Administration🡪 Vault Configuration.
2. Select the replica vault.



1. Go to OPTIONS and click on Remove Unreferenced Files.

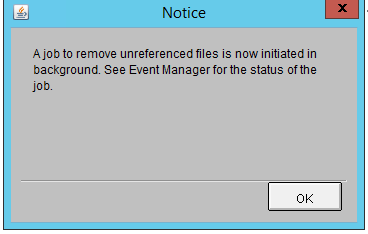


1. You will get a dialogue box.

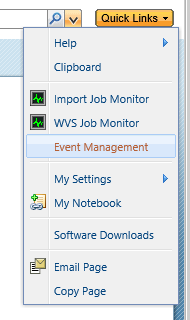


**Note:** Always check the ‘Move files instead of deleting’ checkbox or else the files will be permanently deleted and cannot be recovered.

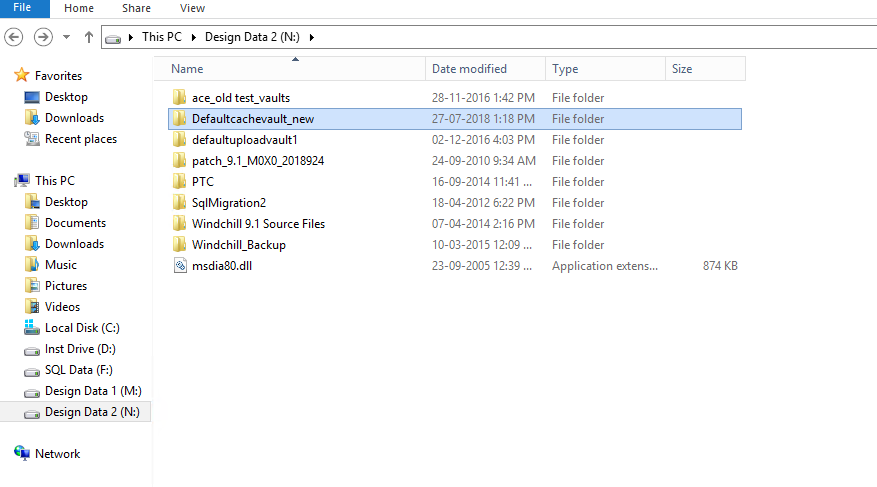
1. Then click on OK

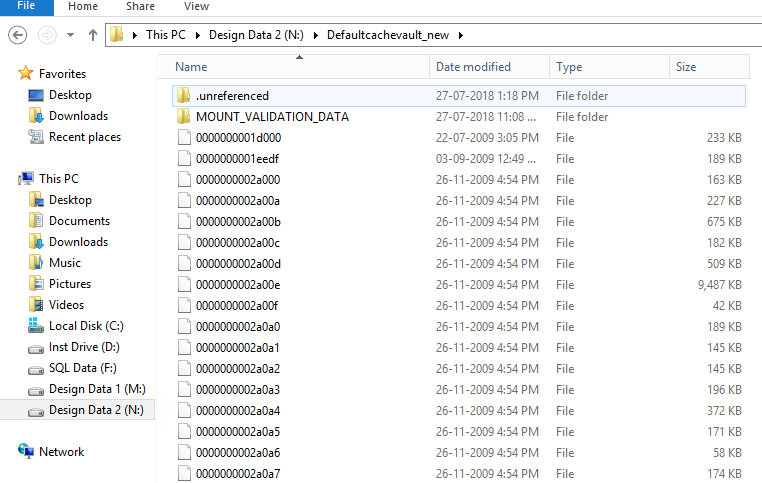


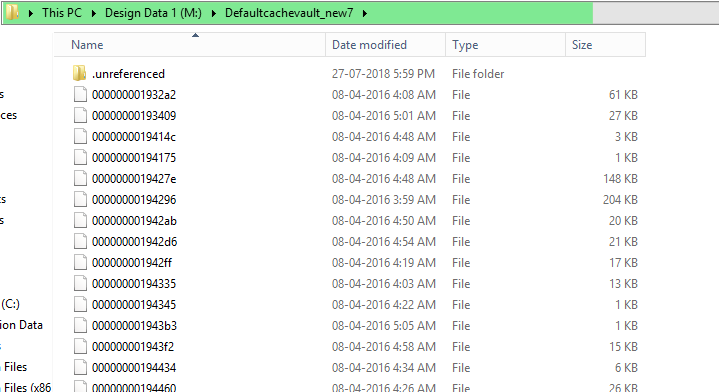
1. We can check the status by going to Quick Links🡪 Event Management



1. The status will initially be pending.
2. We can see the .unreferenced folder in the mounted path and inside the vault folders.







1. The status will be successful once the utility has been completed.
2. Login to any replica server. Run the moveUnref batch file to move all the unreferenced files to the “Unref” folder.

